



Iron Tribe Network Peer Support Specialist purpose is to help individuals/Peers identify goals and assist in navigating systems such as parole/probation, courts and ODHS. The Peer Support Specialist will also assist Peers in finding employment, clean and sober housing, and recovery support program (12 step meetings, faith based or smart recovery ect.) to overcome barriers and reach recovery goals. The Peer will collaborate with the Peer Support Specialist to analyze current barriers and create a Plan for the Peer’s success. The Peer Support Specialist will be responsible for guiding each assigned Peer through removing or improving these barriers. The Peer Support Specialist will be available to the Peer for any program related needs and support, on a daily basis via face to face, or email and phone.

Job Title: BHRN Mentor

Date: 10/30/2024

Job Description: (BHRN) Behavioral Health Resource Network Mentor- Assist people in navigating self-identified goals. Connect people to BHRN partners

Qualifications: Sobriety in accordance with Certified Recovery Mentor (CRM) credentials, ability to acquire CRM credential. Experience in the addiction and recovery process required

Coverage: Expected to provide assistance 8 hours per day, Support Peers through Court, Recovery Meetings,

Duties:

- Establish intake in Onestep platform, JotForm, Onedrive
- Initiate top 3 goals
- Fill out basic needs sheet.
- Review Peer’s action plan towards goals and help Peer overcome barriers.
- Help Peer establish clean and sober housing.
- Provide Peer with resources that help them find employment.
- Help Peer navigate systems such as ODHS, Parole/Probation, and the Courts.
- Connect Peer to Mental Health and Treatment services as needed or wanted.
- Connect Peer with the recovery community of their choice by taking client to recovery meetings, providing meetings list and educating them about different kinds of recovery meetings available to them.
- Provide Peer support, drawing on common experiences as a peer to validate Peer’s experiences and to provide guidance and encouragement to Peer to take responsibility and to actively participate in their own recovery
- Participate in tabling events
- Outreach to community resources, food banks, Po office, transition center, outpatient

Education, Training & Experience:

- One year of relevant experience in the chemical dependency field is preferred.
- Motivational interviewing skills and client engagement strategies preferred.
- Certified Recovery Mentor certification preferred.

Competencies:

- Knowledge of mental health issues and child welfare services, Justice involvement.
- Ability to work effectively with individuals of diverse backgrounds.
- Ability to communicate clearly and effectively in writing and orally.
- Computer literate, including MS Office (Word, Excel, Access, Outlook).
- Time management and organizational skills.

Additional Eligibility Requirements:

- Valid Driver's license, able to pass our insurance screening.
- Not on state or federal supervision
- 1 year post ODHS Child Welfare involvement.
- Ability to pass a criminal background check unit (BCU).
If in recovery, able to demonstrate at least two years of continuous sobriety, in accordance with MHACBO guidelines for Certified Recovery Mentor (CRM).

- A reliable vehicle, active driver's license, current insurance, and the ability to pass our insurer's driving standards.

Essential Job Functions:

- Help eliminate barriers to reestablishing one's self
- Prepare accurate records of client services provided daily by preparing clear, concise reports.
- Maintain good communication and relationships with other community partners and service providers
- Supporting Peer as needed.

Work Environment:

- **Climbing:** Stairs at all locations, climbing expected
- **Lift/Carry:** Occasionally, 1-30lbs.; files, paperwork, supplies. Seldom, up to 35 lbs.; boxes of records, moving room furniture for Peers
- **Push/Pull:** Occasionally, using both arms/hands, required force of 5-20 lbs.; opening doors/file drawers.
- **Hands/arms:** Constant use of both hands/arms while cleaning, writing instructions, filing, typing.
- **Legs /Feet:** Walking / standing for periods of time. In and out of buildings for appointments, or court hearings, ODHS office, parole & probation offices.

Driving: Licensed, insured and physically able to drive safely.

Position Type/Expected Hours of Work: This is a full time; 40 hrs. per week job, Monday thru Friday 8 a.m. to 5 p.m. Extended hours and occasional weekends may be necessary to accommodate Peer's needs.

Employment Status:	Full Time	Employment Type:	Employee
Wage:	\$22-\$25 per hour DOE	Benefits:	Paid Medical/vision/PTO/401k/FSA Card-after 60 days
Reporting Supervisor	Meli Rose	Manages Others:	No

Training Provided: HIPAA, Ethics, Child Welfare Process, Weekly webinars, other as arranged

Please Send Resume and Cover letter to:

Name:	Attn: Meli Rose	Email:	Careers@irontribenetwork.org
Address:	17763 SE 82nd Dr. #A	Web Address:	https://www.irontribenetwork.org
City:	Gladstone, OR	Zip/Postal Code:	97027
Phone:	(503) 344-6710	Other:	
Number of Vacancies:	1		

The above statements are intended to describe the general nature and level of work being performed by the staff member of this job. They are not intended to be an exhaustive list of all responsibilities and activities required for this position.